



**OFFICIAL MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
2021-2022
March 7, 2022 at 6:00 p.m. ZOOM**

MEMBERS PRESENT: Donald Shewan Dawn Smith
Jean-Charles Dumont Vince Amato
Wadi Karfali Suzy Cooper
Geneviève Bourgoing Michael Newton
Christine Kerr Elham Ghobadi
Richard Fontaine Shania Dalilli
Jean-Robert Lessard

REGRETS: Moira Paterson Jaswinder Sehota
Louis Zargi

ALSO PRESENT: Malcolm Harper, Maria Bologna, Nicole Haché, Anthony Singelis, Christian Brosseau, Dianne Bateman, Carla Carpio, CSA

The Governing Board meeting is being held via ZOOM in order to comply with governmental recommendations regarding the ongoing COVID 19 pandemic.

The meeting was called to order at 6:05 p.m. It was presided by Dawn Smith, Chairperson of the Governing Board at Champlain College Saint-Lambert.

Dawn Smith reported that Louis Zargi has started his rehabilitation and hopes to join the next meeting. On behalf of the Governing Board, Dawn has conveyed our best wishes for a healthy recovery.

1) Approval of Agenda

The following agenda was proposed.

1. Approval of agenda
2. Approval of minutes of the meeting of January 17, 2022
3. Business arising from the minutes of January 17, 2022
4. Public question period
5. IPESL Update
6. Student Success Plan Update

7. Access to surplus for renovations (IT & Student Services)
Resolution No.: LAM-2021-011
8. Varia
9. Adjournment

The following item was added to item# 8 Varia (In person meetings). It was **MOVED** by Jean-Charles Dumont and **SECONDED** by Vince Amato that the agenda be approved as modified. **MOTION CARRIED UNANIMOUSLY.**

2) Approval of minutes of the meeting of January 17, 2022.

It was **MOVED** by Donald Shewan and **SECONDED** by Michael Newton to adopt the minutes of the regular meeting of the Governing Board of January 17, 2022. **MOTION CARRIED UNANIMOUSLY.**

3) Business Arising from the Previous Minutes of January 17, 2022.

Michael Newton, Governing Board member and President of the Champlain College Saint-Lambert Foundation reached out to the Champlain Student Association and will try to organize a zoom session in the next few weeks to answer any questions that they may have. Michael also presented a six-year financial review and further clarified that the Foundation is still in the process of revamping its membership as well as its bylaws and that a meeting will be held in the near future to work out these specifics.

4) Public Question Period

Questions were raised about the Champlain College Saint-Lambert Foundation, about governance practices and the application of certain College policies such as the Sexual Harassment and the IPESL.

Responses were given.

5) IPESL (*Institutional Policy on the Evaluation of Student Learning*) Update

Don Shewan invited English Faculty Member Dianne Bateman to speak to this item. Dianne provided additional information since her last Governing Board visit in April of 2021. The November 18th Pedagogical Day was entirely dedicated to Evaluation of Student Learning and Assessment with attendance in sessions ranging from 22-111 people. Three consultation sessions with Union Executives will take place from March 21-25. Delineation of Institutional Responsibilities will take place from April to May. Following consultation with the Commission of Studies and Governing Board in May -June, the IPESL will be ready to be launched for Fall 2022.

Don Shewan thanked Dianne for her presentation which will help with the finality of the consultation process and also expressed deep appreciation of the quality of the work produced by the IPESL committee.

6) Student Success Plan Update

Christian Brosseau spoke to this item and indicated the following updates to the plan such as:

- A modification to its definition to better explain the term “holistic” and reads as follows:

Student success is more than academics. It is defined as a holistic sense of fulfillment which prioritizes student development, personal growth and progress towards a student’s individual goals.

It is achieved by promoting an environment which meets the needs of students, fosters their various interests, and creates equitable opportunities for all student groups of diverse backgrounds. This further encourages students’ success in their personal and academic careers, in collaboration with the College community.

- A change to one Guiding Principle formerly known as “High and Measurable Standards” to read “Innovate to Transform” and for each Guiding Principle, orientations have been added as per below:

Five Guiding Principles

Student Centered Teaching

To be a supportive community, empowering students to manage their individualised learning and to turn their ideas into reality.

Quality Teaching and Leadership

To promote an environment where new approaches of teaching and learning are encouraged to enhance learning outcomes.

Healthy and Effective Learning Environment

To create an environment that is stimulating and inline with the College’s values: Lifelong learning, excellence, caring, collaboration, stewardship and a sense of community and tradition.

Accessibility and Equity

To strive for an inclusive environment that is universally designed and responsive to our students needs, based on their input and feedback. We are committed to efforts that advance equity, diversity, inclusion and accessibility across all facets of the college and in the greater community.

Innovate to transform

Continually enhance our academic programs, facilities, students' pace, and campus technologies to become more effective and efficient at supporting student engagement, learning, and progress toward the student's own goals.

Orientations

Student Centered Teaching

Increase our knowledge/comprehension of our evolving student population

Enhance Student Engagement inside and outside the classroom

Quality Teaching and Leadership

Promote inter-departmental collaboration/communication

Culturally relevant curriculum

Promote and share high impact practices

Healthy and Effective Learning Environment

Offer modern and effective learning spaces

Assure an inclusive setting (Transparency)

Relationship building across all College stakeholders

Accessibility and Equity

Adopt a needs-based approach

Curriculum design and content that emphasizes EDI

Reduction of unnecessary barriers (Providing more support resources to reduce risk factors)

Innovate to transform

Data driven College practices/processes

Making sure student voice/input is at the center of action

5 Key Performance Indicators

Evolution of the student population

Global First-semester success rate

Third semester retention

Graduation rate

Student Exit Survey

Timeline

Mid-March

Preliminary presentation at Commission of Studies

Launch of Campus-wide consultation

End-April

Final presentation at Commission of Studies

May

Final Presentation at Governing Board

End of May

Presentation at Champlain College Board of Governors

Patrizia Polifroni will send an electronic copy of Christian Brosseau’s presentation to the Governing Board for their review.

7) Access to surplus for renovations (IT & Student Services)

Resolution No.: LAM-2021-011

Don Shewan spoke to this resolution and indicated that the total amount of the surplus is in the amount of \$6 000 000.

WHEREAS the College needs to increase the number of office spaces in Student Services for meetings with students and professionals; and

WHEREAS to increase the efficiency of IT Services on campus a renovation is necessary to centralize all the department in one location; and

WHEREAS the funding provided by the government is not sufficient to meet the renovations needs of the College;

BE IT THEREFORE RESOLVED that the Champlain College Saint-Lambert Governing approve the access from the Saint-Lambert portion of the College’s accumulated surplus in the amount of \$250,000 to complete these projects.

There was no call for the vote.

MOVED BY: Vince Amato
SECONDED BY: Jean-Robert Lessard
MOTION CARRIED UNANIMOUSLY

8) Varia

Don Shewan indicated that student applications are up by 11% again this year and that there is a lack of physical space for students according to Government norms. Two possible solutions have been shortlisted, first being renting space at the University of Sherbrooke, Longueuil campus and second, building mobile classrooms. Space rental at the UofS option has been ruled out due to only a two-week window of confirmation before the start of classes.

The Mobile Classrooms dossier is ready and Yves Rainville is in conversations with the Government. Paul Conway will be convoking a meeting of the Space-Use Committee to update the members of this plan. The estimated cost of the Mobile Classroom option would be anywhere between \$25-35 million dollars.

Christine Kerr asked if the next two meetings could possibly be held in person as most COVID restrictions have now been lifted. This would permit for a reconnection after a two-year long pandemic and Christine also suggested having a celebratory cocktail and dinner for the last meeting of this academic year. Elham Ghobadi asked if a hybrid meeting could still occur as not everyone's comfort level is the same.

9) Adjournment

There being no other business, it was **MOVED** by Dawn Smith that the meeting be adjourned at 7:50 p.m.

Dawn Smith
Chairperson

Patrizia Polifroni
Recording Secretary