



**OFFICIAL MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
2020-2021
October 5, 2020 at 6:00 p.m. ZOOM**

MEMBERS PRESENT: Donald Shewan Dawn Smith
Jaswinder Sehota Jean-Robert Lessard
Michael Newton Jessie Kurtz
Christine Kerr Elham Ghobadi
Suzy Cooper Geneviève Bourgoing
Andy Brown

REGRETS: Meagan Murphy Moira Paterson

ALSO PRESENT: Paul Conway, Maria Bologna, Malcolm Harper, Dean Howie, Anthony Singelis, Nicole Haché

The Governing Board meeting is being held via ZOOM in order to comply with governmental recommendations regarding the ongoing COVID 19 pandemic.

The meeting was called to order at 6:05 p.m. It was presided by Dawn Smith, Chairperson of the Governing Board at Champlain College Saint-Lambert.

1) Adoption of the agenda

It was **MOVED** by Jean Robert Lessard and **SECONDED** by Don Shewan that the agenda be approved.

MOTION CARRIED UNANIMOUSLY.

2) Adoption of Previous Minutes of September 8, 2020

It was **MOVED** by Geneviève Bourgoing and **SECONDED** by Suzy Cooper to adopt the minutes of the regular meeting of the Governing Board of September 8, 2020 as modified to replace the word "Academic Council" with "Commission of Studies" under item #10b) Update on Règlement sur le régime des études collégiales.

MOTION CARRIED UNANIMOUSLY.

3) Business Arising from the Previous Minutes of September 8, 2020

Don Shewan invited IT Manager, Sam D'Amico to give a brief presentation on how members could access the link to the Sexual Violence Training via MOODLE using the College email address and password assigned to them. An e-mail will be sent to Governing Board members following the meeting. Any member needing support with the platform should contact Sam D'Amico directly.

4) Public Question Period

There were no questions from the public.

5) Board Representation

a) Resignation of Lucie Durand

Don Shewan informed members that Lucie Durand is no longer working in Higher Education; therefore, resulting in her resignation. Consistent with the Ministry's Government Appointees nomination procedure, Don has contacted Line Larivière, HR Director/Secretary General to initiate the process for her replacement.

Dawn Smith proposed that the Governing Board express our appreciation and gratitude for Lucie's involvement and contributions.

b) Parent Representatives

Following the call for nominations on the College's website, one parent has expressed interest. Elections will be held shortly.

6) Financial Results 2019-2020

Resolution No.: LAM-2020-003

Paul Conway presented the financial results for the 2019-2020 year.

WHEREAS the Colleges Act requires that the audited financial statements, the notes to the financial statements, and the independent auditors' report, be submitted to the *Ministère de l'Enseignement supérieur* by December 1, 2020; and

Whereas the Governing Board of Champlain College Saint-Lambert must adopt its annual financial results; and

Whereas the internal year closure process is completed; and

WHEREAS the Champlain Regional College financial statements are in the process of being audited by the firm Raymond Chabot Grant Thornton in accordance with the accounting standards for public sector entities; and

WHEREAS Champlain Saint-Lambert annual financial results will be integrated to the annual financial statements Champlain Regional College;

BE IT THEREFORE RESOLVED that the Governing Board adopts the 2019-2020 financial statements as tabled; and

BE IT THEREFORE FURTHER RESOLVED that the Governing Board recommends to the Board of Governors that the Champlain Saint-Lambert financial results be integrated to the Champlain Regional College 2019-2020 financial statements.

There was a call for a vote.

MOVED BY: Donald Shewan
SECONDED BY: Mike Newton
IN FAVOR: 8
IN OPPOSITION: 2 (Christine Kerr, Elham Ghobadi)
ABSTENTION: 1 (Andy Brown)
MOTION CARRIED

7) Champlain Saint-Lambert Revised Operating Budget 2020-2021
Resolution No.: LAM-2020-004

Paul Conway presented the revised operating budget for the 2020-2021 year.
Don Shewan committed to provide a report on the COVID-19 expenditures for the next meeting.

WHEREAS the College Operating Budget has been approved upon the recommendation of the Governing Board; and

WHEREAS the Ministry's revised allocation for 2020-2021 have been made available; and

WHEREAS the College has prepared a balanced budget for the financial year 2020-2021 for a total of \$31,877,465; and

WHEREAS the budget respects the *Régime budgétaire* and the regulations as set forth by the *Ministère de l'Éducation et de l'Enseignement supérieur*;

BE IT THEREFORE RESOLVED that the Champlain College Saint-Lambert Governing Board recommends to the Board of Governors the adoption of the 2020-2021 revised Operating Budget of Champlain College Saint-Lambert as tabled.

There was a call for a vote.

MOVED BY: Mike Newton
SECONDED BY: Geneviève Bourgoing
IN FAVOR: 8
IN OPPOSITION: 3 (Christine Kerr, Elham Ghobadi, Andy Brown)
ABSTENTION: 0
MOTION CARRIED

8) Annual Operating Plan 2020-2021 (Information item)

Don Shewan spoke to this item and asked that members start to think about subsequent pieces as we move towards a new strategic plan.

9) Strategic Plan – process update

Don Shewan reported that there has been a delay with the production of the strategic planning process document. An update will be provided at the next meeting of the Governing Board.

10) Varia

There was no varia.

11) Adjournment

There being no other business, it was **MOVED** by Mike Newton that the meeting be adjourned at 7:06 p.m.

Dawn Smith
Chairperson

Patrizia Polifroni
Recording Secretary